



USED UNIFORM REQUEST FORM

<b>Request Date:</b>	
<b>Requestor Name:</b>	
<b>Requestor Phone:</b>	
<b>Requestor Email:</b>	

Inventory is dependent on what has been turned in/donated by our CTK families. If you are donating uniform items in exchange for bigger sizes, please indicate that below, as an even exchange may be performed instead of the normal PTO pricing.

REQUEST DETAILS

Please advise if the following uniform item(s) is available:				
Uniform Item Description	Size	Number of Items Desired	Cost Per Item	Total Per Item
CTK Logo Polo Shirts			\$ 3.00	
CTK T-Shirts			\$ 2.00	
Long Pants			\$ 1.00	
Shorts			\$ 1.00	
Skirts			\$ 5.00	
Jumpers			\$10.00	
Sweatshirts			\$ 1.00	
Cardigans/Sweaters			\$ 3.00	
<b>Total</b>				
Are you donating uniform items in exchange? If so, how many items?*				

\*Items donated to the school in exchange should show normal wear and tear; no stains, tears or holes.

USED UNIFORM COMMITTEE CONTACT INFORMATION

You can contact the CTK Used Uniform Committee at [UsedU@ctk-catholicschool.org](mailto:UsedU@ctk-catholicschool.org). Please be sure to provide your contact information and either attach this form or provide the request details (with the same information that is shown above) in your email. You can also complete this request form and turn it into the School office and they will get your request to the committee.

Thank you for your request. We will get back to you shortly with availability of items requested and make arrangements for delivery.

Parent Notice: There is an option for families to make a cash donation toward uniform items if there is a financial hardship. Contact the Used Uniform Committee for more details.